

JOB APPLICATION FORM



The successful candidate will be required to present original documents in relation to teaching/other qualifications prior to appointment.

Position Applied for: Date.....

APPLICANT'S PERSONAL DETAILS

Name..... Surname

Address..... Postcode..... Country.....

Mobile Phone No E-mail Address

National Insurance Number

UK qualified teachers only: DfES reference number (also known as a Teacher Reference Number TRN)

TEACHING QUALIFICATIONS (FOR TEACHING POSTS ONLY)

QTS				
Main Subjects Taught				
Additional Subjects Taught				
Age ranges taught				

DETAILS OF ACADEMIC QUALIFICATIONS - MOST RECENT FIRST

Include under-graduate & postgraduate qualifications, as well as teaching qualifications. The successful candidate will be asked to present original documents.

Qualification and Grade	Awarding University, College or Institute	Length of Course	Final results received: Day/Month/Year

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EMPLOYMENT HISTORY

Most recent first (if necessary expand the section or use additional pages if completing in handwritten format)

If newly qualified, please go to the next section (Teaching Post Only)

Name and Full Address of Employer	Date From	Date to	Type Of School (if applicable)	Position(s) held /Nature of role	Subjects/Curriculum/Age Ranges Taught

ADDITIONAL QUALIFICATIONS E.G. ICT, PROFESSIONAL DEVELOPMENT

Course Provider	Qualification	Year

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AREAS OF SPECIAL INTEREST - CURRICULAR/OTHER (FOR TEACHING POSTS ONLY)

Area	Expertise/Experience/Specialism

**PLEASE INDICATE HOW YOUR EXPERIENCE/SKILL(S) CAN ASSIST IN THIS PARTICULAR POST.
PLEASE REFER TO THE JOB DESCRIPTION IN ORDER TO ANSWER THIS QUESTION.
NOT MORE THAN 150 WORDS**

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PLEASE INDICATE HOW YOU CAN CONTRIBUTE TO THE ETHOS AND SUCCESS OF THIS SCHOOL. PLEASE USE THE JOB DESCRIPTION/PERSON SPECIFICATION IN ORDER TO ANSWER THIS QUESTION. NOT MORE THAN 150 WORDS.

If necessary, please provide details of any gaps in your employment and/or education history of three months or longer, e.g. travelling or raising children. If you were not based in Spain during this time, please provide details of your location. Continue on a separate sheet if necessary.

From (dd/mm/yy)	To (dd/mm/yy)	Reason	Location, including residential addresses

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DECLARATIONS

DBS update service registration number and date (if applicable) (TEACHING POSTS ONLY)	
Right to work in Spain (pre BREXIT residency / post BREXIT work VISA)	
Lived Outside of the Uk for more that three months in the last 10 years. Add details	
Any existing contacts within the school?	

NAMES & CONTACT DETAILS REFEREES*

	Referee 1	Referee 2
Name:		
Role:		
Address:		
Work Tel.Number:		
Comapany/School email:		

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*PLEASE NOTE

1. Only those referees who know you in a professional capacity should be included. Close relatives and friends **should not be** listed as referees.

All information provided in this form is confidential to the Selection Committee.

2. If the current employer (where applicable) is not named as a referee, the Selection Board reserves the right to seek a reference from the current employer.

3. The Selection Board in its sole discretion will determine the suitability of any reference. The Selection Board further reserves the right to seek from a candidate the names of additional referees.

I hereby declare that all the particulars furnished on this application form are true and correct to the best of my knowledge and that I am aware of the qualifications, requirements and particulars for this post, as set out in the advertisement and other relevant documentation. I hereby authorise British College La Cañada or its agents to verify the information that I have provided and agree that any person who is contacted as part of this verification process may provide BCLC or its agents with any information about me which that person holds which is relevant to my application..

Date:

Signature/Name and Surname

ADDITIONAL INFORMATION REQUIRED

CRIMINAL OFFENCES

If you are a successful candidate, we will be required to carry out an enhanced Disclosure and Barring Service check and this may include social media checks before any employment commences. In the event of employment, any failure to disclose convictions and cautions which calls into question your suitability for employment with children could result in dismissal or disciplinary action. Any information given about convictions and cautions will be treated in strictest confidence. It is a criminal offence for a barred list person to accept or knowingly apply for, offer to do, accept or undertake regulated activity work, paid or unpaid.

Do you have any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) Please note, you must include all disclosable offences both in the UK and overseas.

Yes

No

Signature / Name and Surname

Date:

If yes, please give particulars: All information provided in this form is confidential to the Selection Committee